

BYLAWS

Holiday Park Neighborhood Association of St. Petersburg

Article I – Name

The name of the organization is the Holiday Park Neighborhood Association ("HPNA") of St. Petersburg. Holiday Park Neighborhood Association boundaries include those areas located in Section 8, Township 30 South, Range 16 East, originally platted as Holiday Park Subdivision, Holiday Park First through Seventh Additions, and Holiday Park 66th Street Additions. The boundaries of Holiday Park are irregular, however, are generally defined as:

North:

Areas of Holiday Park which extend to the South side of 34th Avenue North, on the East side of 66th Street, East of 66th Street it includes all residential properties on the North side of 33rd Avenue North (7th Addition). Also included are those properties on the South side of 34th Avenue beginning 200+ feet East of 64th Street (7th Addition), and those properties on the Northside of 34" Avenue from the Northwest corner of 34th Avenue and 62nd Street to the East boundary of Holiday Park (4h Addition).

East:

This includes all of the properties on the east side of 62nd Street from the North side of 22nd Avenue North to 34th Avenue North and extending the rear lot line of those lots on the east side of 62nd Street to those homes on the North side of 34th Avenue North.

South:

Those properties on the North side of 22nd Avenue North or Tyrone Boulevard, whichever is the Northernmost street.

West:

Those properties along the East side of 66th Street.

See the attached map for details

Article II - Objective

This Association is organized for the purpose of civic involvement of its residents to make our community a better and an attractive place in which to live. This will be accomplished by the following:

- a) Maintaining an open line of communication and liaison among the neighborhood, government agencies, and other neighborhoods.
- b) Provide an open process by which all members of the neighborhood may involve themselves in the affairs of the neighborhood.
- c) Other objectives as approved by the Board of Directors or Membership.

Article III - Membership

The membership shall consist of all households, businesses and governmental agencies located in the Holiday Park area as described above.

- a) Support for the Association can be demonstrated in a variety of ways. The support of the Association can be by monetary gifts, with a suggested (but not required) amount of \$20.00 (or such other amount as set by the Board of Directors) per year per household, business, or agency. Support for the Association can also be demonstrated by volunteering time to specific projects, attending meetings, and working on committees. Mandatory charging of dues or membership fees shall not be permitted.
- b) Each household shall be entitled to one (1) vote on any matter voted on at any meeting attended.
- c) One representative from each non-residential building or governmental agency shall have the same voting privilege as a household.

Article IV - Officers and Directors

The Officers of this Association shall be:

- a) a President
- b) a President-Elect
- c) a Secretary
- d) a Treasurer

The Association will be governed by no more than seven (7) Directors.

Only persons eligible for membership shall be qualified to be an Officer or Director. It is recommended that they have been active members of this Association for at least one year prior to their elected position.

The Board of Directors shall consist of the elected officers, the past-president, and the elected directors. The total number on the Board shall not exceed twelve (the past president, the four officers, and no more than seven Directors).

Article V - Responsibilities of Officers and Directors

The President shall:

- a) Preside over the meetings of the Association and the Board of Directors.
- b) Co-sign with the Treasurer all documents made, accepted and executed by this Association and approved by the general membership.
- c) Have authority to create Special Committees and appoint their chair persons with board approval.
- d) Be an ex-officio member of every committee, except the nominating committee
- e) Give an annual report at the Association's January meeting.
- f) Upon leaving office, be a member of the Board of Directors, unless the President has been removed or has not completed their term of office.

The President-Elect shall:

- a) Perform the duties of the President in his absence.
- b) Assist the President and Board of Directors upon request.
- c) Assume the office of the President, should that office become vacant for any reason.
- d) Assist in arranging meetings and scheduling speakers (program chairman).

The Secretary shall:

- a) Keep minutes of the Association meetings and the Board and promptly send or deliver them to the President.
- b) Have the minutes available at every meeting.
- c) Receive any written communication or reports and promptly send or deliver them to the President.
- d) Have a reference copy of the By-Laws available at all Association and Board meetings
- e) Send out or provide all notices as may be required.

The Treasurer shall:

- a) Collect and receive all money belonging to the Association and promptly deposit all funds in the name of the Association in the financial institution designated by the Board.
- b) Pay all bills of the Association as authorized by the Board and disburse any other funds as approved by the general membership.
- c) Co-sign with the President all documents or obligations as authorized by the general membership.
- d) Give a Treasurer's report at all membership meetings and a written financial report at the January meeting.
- e) Maintain all the financial records f) Maintain a current list of names and addresses of paid and active members.

The Board of Directors shall:

- a) Authorize the payment of bills of the Association.
- b) Fill vacancies on the Board for the term remaining, except the office of President.
- c) Approve the purpose and duties of any Special Committee.

d) Transact the regular and routine business of the Association.

Article VI – Nominations and Elections

A nominating committee, consisting of a chairperson and three members) shall be formed:

- a) At the Board meeting in October, then the President shall appoint the Nominating Committee chairperson.
- b) The Board shall elect the other three (3) members of the Nominating Committee.

The names and phone numbers of the nominating committee shall be made known to the membership in November. The membership will be encouraged to submit names for elective offices. These names, submitted in writing, shall have had prior consent of the person suggested and all suggestions shall be given due consideration by the nominating committee.

The deliberations of the nominating committee shall be completely secret. A ballot of at least one (1) name for each elective officer, including the directors, shall be presented to the membership at the January meeting.

The election shall be held at the January meeting. Nominations will be accepted from the floor. If there are two or more names for any office a written ballot shall be taken. The President shall appoint three (3) tellers to collect, count and report the results to the membership. If there is only one name for each position, the election may be by voice Vote.

All officers and directors, except the President-Elect, shall be elected for a one-year term. The President-Elect shall be elected for a term of two years. The first year will be served as President-Elect and the second year as President.

The term of office will be from the January meeting until the next January meeting.

Article VII – General Organization

The bi-monthly meetings of the Association shall be held on the third (3rd) Thursday of the month.. The meeting date may be changed by a majority vote of the Board.

Special meetings of the membership may be called by the President or the Board to consider a specific item of business.

For all meetings, written notice of the date, time, place and purpose of all meetings shall be made public at least two (2) days before the meeting.

A quorum for the transaction of business at any meeting of the membership shall be all of the members present that are entitled to vote.

The meetings of the Board shall be held on the alternate month from the general membership meeting. The Board may call a special meeting at any time with a one week notice prior to the called meeting. A quorum for the Board meetings shall be a majority of the Board present.

The fiscal year shall run from the January meeting to the next January meeting.

All funds raised by any Association function or any group or committee activity using the Holiday Park name shall become part of the general treasury of the Association.

Standing Committees shall be established by the Board. The chairperson shall be appointed by the President with the Board's approval.

Special Committees shall be established by the Board. The chairperson shall be appointed by the President with the Board's approval.

Article VIII – Amendments

The By-Laws may be amended by providing:

- a) The proposed amendment shall be in writing to the membership at least fourteen (14) days before the meeting when the vote is to be taken.
- b) The amendment must pass by a two-thirds (2/3rds) vote of the members present.

Article IX – Parliamentary Authority

All meetings of this Association shall be conducted by the Rules of Parliamentary Procedure, the authority being these bylaws, the Articles of Incorporation, and Robert's Rules of Order, in that order.

APPROVAL AND ACCEPTANCE

These Bylaws are hereby approved and accepted in their entirety, this the 24th day of January, 2005.

W Samuel Shupe
President

Last updated
April 2022